

CHARTER

FORMER PINECASTLE JEEP RANGE RESTORATION ADVISORY BOARD

I. NAME

This organization shall be known as the Pinecastle Jeep Range Restoration Advisory Board (RAB). The Pinecastle RAB will fulfill all requirements of Section 2705 of Title 10, United States Code.

II. MISSION STATEMENT

The mission of the Restoration Advisory Board (RAB) is to represent the community by facilitating active communications and coordination among the community and the local, state and federal government agencies in the environmental investigation and ultimate cleanup of the former Pinecastle Jeep Range.

The primary objective of the RAB is to address all environmental issues relevant to the former Pinecastle Jeep Range in a prudent and expedient manner. To meet this objective, the RAB will recommend the success factors to determine if the USACE has successfully identified and removed environmental hazards.

The RAB will provide a forum for educating the public and serve as a conduit in communicating information between the government and the community. We will critically review and comment on pertinent environmental documents, make recommendations to the USACE and other appropriate government agencies regarding cleanup methods and priorities, and encourage public participation in accomplishing these goals.

III. LOCATION & BACKGROUND

In 1943, the U.S. Government leased 12,483 acres of land in Orlando, Orange County, Florida to be used as a gunnery and demonstration range for testing and troop instruction in methods of tactical bombing and strafing. The Pinecastle Jeep Range was an off-post site for the Pinecastle Army Air Field and the Army Air Force Tactical Center at Orlando Army Air Base. Range uses included small arms firing; air tactics evaluations; and training demonstrations of strafing, practice bombing, air-to-ground rocket firing, and high explosive bombing.

In 1946, the Pinecastle Jeep Range was declared surplus; leases were terminated by December 1947, and the property was returned to its owners. The site is currently owned by several local government agencies and private individuals and is utilized for residential, commercial and educational purposes, highway/expressways, landfills; and undeveloped pasture land. Historical documents state that half of the site was cleared of surface ordnance, but the limits of the clearance were not provided.

IV. AUTHORITY

The basis and authority for this charter is the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), as amended by the Superfund Amendments and Reauthorization Act of 1986 (SARA), and the Defense Department Environmental Restoration Program (DERP). SARA authorized DERP under 10 United States Code (USC) 2701 et. seq.

V. PURPOSE AND RESPONSIBILITIES

The primary purpose for establishing the RAB is to involve the local community in an open forum to address the issues related to the removal efforts and site investigation of the former Pinecastle Jeep Range that is contaminated from past military use. The responsibilities of this RAB will include, but are not limited to, the following.

1. Develop and adhere to a set of Standard Operating Procedures.
2. Schedule regular meetings at convenient times and locations which are publicly noticed and open to the public.
3. Provide an opportunity for the community affected by the cleanup efforts to actively participate in the project; provide individual input on environmental restoration issues to the U.S. Army Corps of Engineers (Corps) and other government agencies; provide individual advice on health and safety issues to the Corps and other government agencies; help resolve project-related issues in a manner satisfactory to the community; and review project documents (i.e. Archive Search Report, Inventory Project Report, Project Management Plan, Site Investigation, review of sampling and analysis of data, and other technical reports).
4. Maintain records of RAB meetings and reports and make them available to the public in the Information Repository.
5. Develop communication protocols to ensure that all activities performed by the RAB are consistent with Corps, U.S. Army and Department of Defense guidelines.
6. Encourage community participation through the use of direct mailing, posters, fliers, presentations to civic groups, community workshops, personal contact and other appropriate methods.
7. Provide a direct line of communication between the community and the Corps, to promote community awareness of local environmental issues related to this project.
8. Provide a representative on the project delivery team during the technical project planning (TPP) process.

VI. MEMBERSHIP ROLES AND RESPONSIBILITIES

RAB membership roles and responsibilities include the following.

1. Each RAB member acts individually in discussions, providing comments on documents and in providing input to the Corps. The RAB is not an advisory committee in the sense that term is used in the Federal Advisory Committee Act. All advice is offered by RAB members as individuals and is not to be construed as "consensus" advice.
2. The RAB shall be chaired jointly by a Corps representative and a member of the community, elected by the RAB community members. The co-chairs will share leadership responsibilities.
3. The community co-chair will be the official RAB media spokesperson for the dissemination of RAB meeting information. RAB community members must have prior approval of the community co-chair before speaking for the RAB during press interviews or other public relations activities.
4. The basic responsibilities of the Corps and community co-chairs, the RAB members and regulatory agencies are as follows, in accordance with EP 1110-3-8.

a. Corps Co-Chair

- 1) Coordinate with the community co-chair to prepare and distribute an agenda at least two weeks prior to each RAB meeting.
- 2) Ensure that the Corps participates in an open and constructive manner.
- 3) Ensure that the RAB has the opportunity to participate in the restoration process.
- 4) Ensure that RAB members are educated and trained regarding their responsibilities as a member of the RAB.
- 5) Ensure that the RAB is provided access to documents and sufficient time to review and comment, and that documents distributed to the RAB are also made available to the general public in the Information Repository.
- 6) Ensure that community issues and concerns related to the restoration are addressed.
- 7) Ensure that an accurate list of interested/affected parties is developed and maintained.
- 8) Provide relevant policies and guidance documents to the RAB in order to enhance its operation.
- 9) Ensure that adequate administrative support is provided to the RAB.

- 10) Refer issues not related to restoration to appropriate district officials for action.
- 11) Report back to the Corps.
- 12) Ensure that the RAB is represented on the Project Delivery Team (PDT) during the Technical Project Planning (TPP) process.
- 13) Ensure that any significant documentation generated by the RAB meets the regulatory coordination requirements set forth in ER 200-3-1, Chapter 9.
- 14) Ensure that RAB meeting minutes, summarizing topics discussed, are prepared and made available, at a minimum, in the Information Repository.
- 15) Ensure that information on activities relating to the RAB (e.g., efforts made to survey community interest in forming a RAB, steps taken to establish a RAB where there is sustained community interest, how the RAB relates to the overall public involvement program, steps taken to adjourn the RAB, etc.) is documented and made available in the Information Repository.
- 16) Ensure that, to the extent that RAB input is considered in a decision regarding response activities, information about the RAB is included in the Administrative Record.
- 17) Ensure that all RAB meetings are open to the public and announced to the public via public notice.
- 18) Ensure that adequate administrative and technical support is provided to the RAB.

b. Community Co-Chair:

- 1) Coordinate with the Corps co-chair and community RAB members to prepare an agenda prior to each RAB meeting.
- 2) Coordinate with Corps co-chair to ensure that RAB questions and concerns are answered in an appropriate and timely manner.
- 3) Ensure that community members participate in an open and constructive manner.
- 4) Ensure that RAB members are trained regarding their responsibilities as RAB members.
- 5) Communicate with RAB members regarding environmental restoration activities.
- 6) Ensure that community issues and concerns related to restoration are raised.

- 7) Assist with the dissemination of information to the general public.
- 8) Report back to the community.
- 9) Serve without compensation.

c. RAB Community Members:

- 1) Attend RAB meetings as required by the RAB operating procedures.
- 2) Provide individual advice and comments on restoration issues to decision makers.
- 3) Communicate community interests and concerns to the RAB.
- 4) Act as a conduit for the exchange of information among the community, the Corps and other agencies regarding the restoration program.
- 5) Review, evaluate, and comment on documents related to restoration activities.
- 6) Serve without compensation.

d. Government Agency Members:

- 1) Attend RAB meetings as required by the RAB operating procedures.
- 2) Serve as an information, referral, and resource bank for community, the Corps, and involved federal, state and local agencies regarding restoration activities.
- 3) Review documents and other materials related to restoration activities.
- 4) Ensure that applicable environmental standards and regulations are identified and addressed by the Corps.
- 5) Facilitate flexible and innovative resolutions of environmental issues and concerns.
- 6) Assist in education and training of RAB members.

VII. EFFECTIVE DATE AND MODIFICATION

The effective date of this Charter is the date of the first signature.

The Charter may be amended by a 2/3 vote of the voting members present at the meeting where an amendment is introduced for vote. All amendments hereafter to the Charter shall be in writing and included in the meeting agenda for one meeting prior to voting on the amendment.

VIII. ADJOURNMENT OF THE RAB

The commander of the U.S. Army Corps of Engineers, Jacksonville District may adjourn the RAB with input from the community when there is no longer a need for a RAB or when community interest in the RAB no longer exists. The adjournment shall adhere by the requirements set forth 132 CFR 202.10, 27 July 2005 and EP 1110-3-8, 9 April 2004.

IX. DISSOLUTION OF THE RAB

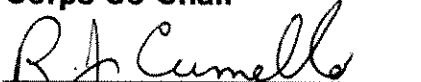
The Commander of the U.S. Army Corps of Engineers, Jacksonville District may dissolve the RAB when the RAB is no longer fulfilling the intended purpose of advising and providing community input to the district commander and decision makers on the project as described in this Charter. The dissolution process shall adhere by the requirements set forth 132 CFR 202.10, 27 July 2005 and EP 1110-3-8, 9 April 2004.

IT IS SO AGREED

SIGNATURE OF THE MEMBERS AS OF July 8, 2008.



Corps Co-Chair


Community Co-Chair

Member



Member



Member

Brethe Rose for Mary Ann Kraus

Member



Member



Member



Member

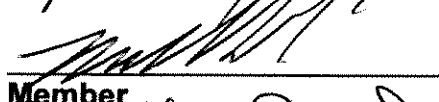
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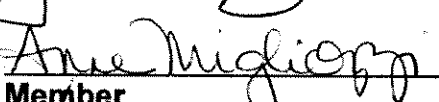
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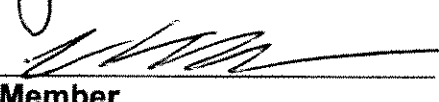
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